



**MSU Lake Charles**  
**Marine Transfer Facility Inspection Report**

Facility: _____ _____ _____ _____		U. S. Coast Guard Marine Safety Unit Lake Charles 125 West Broad Street Lake Charles, LA 70601				(337) 491-7800
Date of Inspection: _____		FIN: _____		Case#: _____		
<input type="checkbox"/> Annual Exam	<input type="checkbox"/> Spot Check	<input type="checkbox"/> Mobile*	<input type="checkbox"/> Survey	<input type="checkbox"/> Followup		
* Indicates information required for a mobile transfer facility.						
Requirements as per 33 CFR 154		Yes	No	Cor	N/A	
Authorized COTP alternative procedures		.107				
<b>Paperwork, Manuals, Records</b>						
*Ops Manual Maintained in Current Condition	.300(b)					
*Ops Manual - Sufficient Copies	.300(f)					
*Ops Manual Approved by USCG	.325(a)					
*Letter of Intent available	.740(a)					
*List of designated PIC's	.740(b)					
*Date/results of equipment tests (as required by 156.170)	.740(c)					
*Hose information required by 154.500	.740(d)					
*USCG examination records for previous 3 years	.740(e)					
*DOI's for previous 30 days	.740(f)					
*Response Plan training records for previous 3 years	.1050(b)					
*Response Plan drill records for previous 3 years	.1055(c)					
<b>Marine Transfer Area/Equipment</b>						
*Hose assemblies adequate	.500					
*MAWP in accordance with ops manual	.500(b)					
*Non-metallic hoses acceptable for oil service	.500(c)					
*Acceptable hose connections	.500(d)					
*Markings on hoses acceptable	.500(e)					
Loading Arms – markings adequate	.510(b)					
Loading Arms – means of closing/draining acceptable	.510(c)					
*Adequate supply of closure devices	.520					
Small discharge containment covers area	.530(a)					
Small discharge containment capacity adequate	.530(b)					
*Small discharge containment (Mobile ONLY – 5 gal)	.530(d)					
Small discharge removal – within 1 hour	.540					
*Discharge containment equipment – access, quantity, type	.545(a)					
*Emergency shutdown – vessel PIC can activate	.550(a)					
*Emergency shutdown in vicinity of manifold	.550(b)					
*Time limits to stop flow of oil or hazardous material	.550(c)					
*Continuous two way voice communications	.560(a)					
*Communications usable in all phases of operations	.560(c)					
*Radios intrinsically safe	.560(e)					
*Lighting and shielding adequate	.570					
*Operates in compliance with operations manual	.750					
Waste hauler will act as "Person In Charge" and will supply all hoses, fittings, containment, standard discharge connection, pollution containment, and cleanup equipment.		Current contract with: _____ _____ _____				

Requirements as per 33 CFR 154		Yes	No	Cor	N/A
<b>Safety Requirements</b>					
Access for fire/emergency personnel and equipment	.735(a)				
HAZMAT regulated by 49 CFR only used for maintenance	.735(b)				
Gasoline, fuels not stored on pier/wharf	.735(c)				
Sufficient number of fire extinguishers	.735(d)				
Marking and accessibility of fire fighting equipment	.735(e)				
Protective equipment ready to be utilized	.735(f)				
"NO SMOKING" signs posted where required	.735(g)				
Motor vehicles parked in designated areas	.735(h)				
Rubbish kept in proper receptacles	.735(i)				
Vehicles – no fire hazard, fire extinguisher attached	.735(j)				
Adequate clearance around heating appliances	.735(m)				
Vehicles not fueled on pier/wharf	.735(n)				
No open fires or open flame lamps	.735(o)				
Electrical wiring/equipment – safe, no fire hazard	.735(p)				
Tank cleaning/gas freeing ops IAW ISGOTT	.735(s)				
Guards/security devices in place (entry/fire/other)	.735(t)				
Warning signs are displayed	.735(v)				
<b>Optional Requirements</b>					
Monitoring devices adequate	.525				
Vapor control system - certification	.804				
Vapor control system - testing	156.170				
Standard discharge connection (COA only)	158.250				
<b>Discrepancy Description/Remarks</b>					
<b>ALL NOTED DISCREPANCIES ARE TO BE CORRECTED:</b>  <input type="checkbox"/> By the specified date: _____ <input type="checkbox"/> Prior to next transfer operation <input type="checkbox"/> Within 30 days of inspection <input type="checkbox"/> Within 60 days of inspection		<b>USCG Inspector</b> _____ Date: _____  <b>Facility Owner/Operator</b> _____ Date: _____			